

## **Requests for Changes in Seating**

Exam seating will be assigned based upon the information designated in your application for handedness (right/left handed) and desired method (computer/writing) for completing the Essay/PT portion of the exam. Make sure you review your application account and pay particular attention to the seating preferences you chose when filling out your bar exam application.

To request a change to your seating you must do so, in writing, no later than **June 19, 2020**. To ensure prompt and accurate seating changes, use the Messaging Center in your application account portal to make your request. Your admission badges will be mailed to the address in your application account Profile. Make sure it is also current by **June 19, 2020**.

If you registered to use a computer but find it necessary to write the Essay/PT after the deadline for seat change requests has passed, contact this office using the Messaging Center and you will be accommodated with answer sheets for writing the exam. Your seat assignment will remain within the computer section.

**All change requests must be made in writing, using the Messaging Center within your application account portal.**