

STATE OF COLORADO SUPREME COURT
OFFICE OF CONTINUING LEGAL AND JUDICIAL EDUCATION
1300 Broadway, Suite 510
Denver, CO 80203
(303) 928-7771

Office Use

Approved for: General Credits _____

Comments: _____

INSTRUCTIONS

1. The lawyer who performed the representation or mentoring must complete Part I of this form, and then provide the original to the assigning court, program, entity, or law school including Part II of this form.
2. The assigning court, program, entity, or law school must complete Part II of this form, and then submit the original to the Office of Continuing Legal and Judicial Education, 1300 Broadway, Suite 510, Denver, CO 80203.

**PART I:
Report by Attorney Providing Pro Bono Representation or Mentoring Pursuant to C.R.C.P. 250.9**

A. Type of Report [in accordance with the provisions of C.R.C.P. 250.9(4)] Interim Final Application for credit

B. Case Information

Attorney

Client

Name of Mentee Lawyer/Law Student (if applicable)

Assigning Court, Program, Entity, or Law School [C.R.C.P. 250.9(2)]

C. Type of Case (select major category) Other (explain)

D. General CLE Units Requested (For pro bono representation, you may request one (1) general CLE credits for every five (5) billable-equivalent hours. For mentoring a law student in a pro bono legal matter, you may request three (3) credits for a completed matter. You may not apply for or receive more than nine (9) general credits in a three-year compliance period for any combination of pro bono representation or mentoring):

E. Total Billable-Equivalent Pro Bono Hours spent providing direct representation

F. Number of completed matters supervising :

G. Comments about any aspect of the matter, the referring entity's administration of it, etc.:

Attorney Signature Date

Print Last Name CO Bar Registration Number

PART II:
Report by Court, Program, Entity, or Law School which Assigned the Pro Bono Matter to the Reporting Lawyer
Pursuant to C.R.C.P. 250.9

A. Information Regarding Assigning Party:

Name of judge, court, program, entity, or law school:

Name and title of person completing this form:

B. Confirmation of Assignment: Did your court/program/entity/law school assign the above-reported matter to the reporting lawyer for pro bono representation or mentoring?

C. Determination of Financial Eligibility: Prior to assigning the matter to the reporting lawyer, did your organization determine that the client was eligible for pro bono representation in accordance with C.R.C.P. 250.9(2)?

D. Reporting Lawyer/Mentor Competence and Diligence: Is it your conclusion after review that the reporting lawyer/mentor should receive an award of the full number of credit units to which s/he would ordinarily be entitled under C.R.C.P. 250.9?

If "No", explain why not:

E. Recommendation to the Committee of Continuing Legal and Judicial Education: We, the assigning court, program, entity, or law school hereby recommend that the reporting lawyer receive general CLE units for his/her provision of pro bono representation or mentoring in this matter in the amount of: (If the number or units you recommend is less than the number of units for which the reporting lawyer would ordinarily be eligible under C.R.C.P. 250.9, explain the basis for your recommendation in your response to Part II. D., above.)

By signing below, the requesting attorney attests that he/she received no compensation in this matter.

Signature

Date

Print Name

Title